

DENVER INTERNATIONAL BUSINESS CENTER
METROPOLITAN DISTRICT NO. 1 (“**DISTRICT**”)

8390 E. Crescent Parkway, Suite 300
Greenwood Village, CO 80111

Phone: 303-779-5710

www.dibcmd.com

NOTICE OF REGULAR MEETING AND AGENDA

DATE:	December 7, 2022
TIME:	2:00 p.m.
LOCATION:	Microsoft Teams Videoconference.
ACCESS:	<p>You can attend the meeting in any of the following ways:</p> <ol style="list-style-type: none">To attend via Microsoft Teams Videoconference: https://teams.microsoft.com/l/meetup-join/19%3ameeting_NjFmYzZkY2YtNGEzYS00ZTA2LWEzY2YtZjI3Y2MzOTI3OTEy%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%2278e91a46-bdcc-4fe5-980c-8ff3dcc70755%22%7dTo attend via telephone: Dial 1-720-547-5281 and enter the following additional information: Meeting ID: 492 923 888#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Ferdinand L. Belz, III	President	May, 2025
Marcia Lujan	Treasurer	May, 2023
Mark T. Throckmorton	Secretary	May, 2025
Henry (Rick) Wells	Assistant Secretary	May, 2023
Matthew Stewart	Assistant Secretary	May, 2025

I. ADMINISTRATIVE MATTERS

- Present disclosures of potential conflicts of interest.
- Confirm quorum, location of meeting, posting of meeting notice and approve Agenda.

- C. Public Comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- D. Review and consider approval of minutes from the September 7, 2022 Regular Board Meeting (enclosure).
- E. Discuss business to be conducted in 2023 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates (proposed dates/time: first Wednesday of March, June, September and December 2023 at 2:00 p.m.) and consider adoption of Resolution Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).
- F. Discuss Section 32-1-809, C.R.S., reporting requirements (Transparency Notice) and mode of eligible elector notification (post on SDA website).
- G. Discuss and authorize renewal of District's insurance and Special District Association membership for 2023 (enclosure).

II. FINANCIAL MATTERS

- A. Approve and/or ratify approval of payment of claims in the amount of \$136,570.99 (enclosure).
- B. Review and consider approval of October 31, 2022 Unaudited Financial Statements (enclosure).
- C. Conduct Public Hearing to consider amendment of the 2022 Budget. If necessary, consider adoption of Resolution to Amend the 2022 Budget (enclosure).
- D. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution to Adopt the 2023 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures – draft budget and resolutions).
- E. Consider approval of CliftonLarsonAllen LLP Statement(s) of Work for 2023 (enclosure).
- F. Authorize District Accountant to prepare, and appoint Board Member to sign, the DLG-70 Certification of Tax Levies form (“Certification”). Direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.
- G. Consider appointment of District Accountant to prepare 2024 Budget.
- H. Review and consider approval of Engagement Letter by and between the District and Wipfli LLP for preparation of 2022 Audit (enclosure).

- I. Review and consider acceptance of Filing 10 - Engineer's Report and Certification #16, dated September 21, 2022, prepared by Ranger Engineering, LLC in the amount of \$3,040.98 (enclosure).
- J. Review and consider acceptance of Filing 10 - Engineer's Report and Certification #17, dated October 25, 2022, prepared by Ranger Engineering, LLC in the amount of \$18,766.63 (enclosure).
- K. Review and consider acceptance of Filing 10 - Engineer's Report and Certification #18, dated November 21, 2022, prepared by Ranger Engineering, LLC in the amount of \$3,511.89 (enclosure).
- L. Review and consider acceptance of LDR - Engineer's Report and Certification #10, dated September 21, 2022, prepared by Ranger Engineering, LLC in the amount of \$20,042.79 (enclosure).
- M. Review and consider acceptance of LDR - Engineer's Report and Certification #11, dated October 25, 2022, prepared by Ranger Engineering, LLC in the amount of \$400.00 (enclosure).
- N. Review and consider acceptance of LDR - Engineer's Report and Certification #12, dated November 21, 2022, prepared by Ranger Engineering, LLC in the amount of \$55,195.70 (enclosure).

III. LEGAL MATTERS

- A. Consider adoption of Resolution Calling a Regular Election for Directors on May 2, 2023, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self-Nomination and Acceptance Forms are due by February 24, 2023. Discuss need for ballot issues and/or questions.

IV. MANAGER MATTERS

- A. Discuss District services for 2023 and consider approval of necessary agreements for related services.

V. CAPITAL IMPROVEMENTS

- A. Other.

VI. OTHER BUSINESS

- A. Other.

VII. ADJOURNMENT

There are no regular meetings scheduled for the remainder of 2022.